Canon | box | mail2CLOUD

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# BOX & MAIL2CLOUD

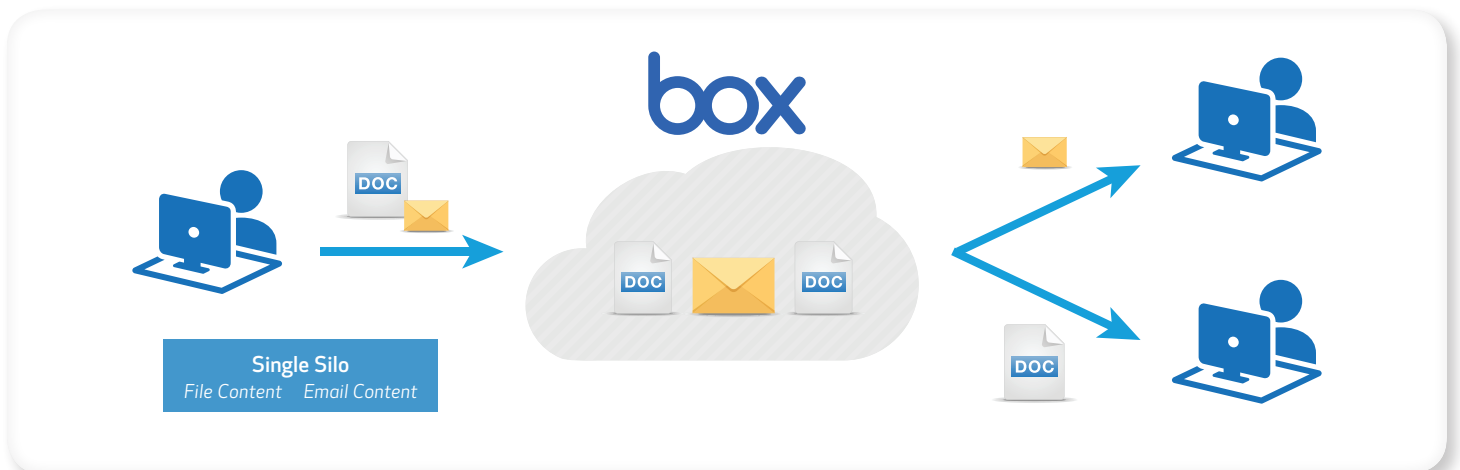Cloud-based Collaboration and Email Management

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Mail2Cloud provides intelligent email-to-Box integration, enabling organizations to better secure, govern, and manage their important email content. Mail2Cloud files email messages and attachments in Box, tagging them with email metadata to seamlessly extend your content management capabilities to the organization's email content.

Email is the lifeblood of businesses large and small, acting as the record of transaction and nucleus of collaboration between you, your colleagues, and your clients. Contracts are shared, terms agreed upon, clients advised, and projects modified, all via email messages. Just like you do with paper or electronic files, you need to manage email to meet regulatory compliance, work effectively in teams, and maintain a record of client correspondence.

Mail2Cloud simplifies your current email management by providing an easy means of filing important messages (body and attachments) directly to Box. Mail2Cloud and Box provide secure and flexible collaboration from a single, simple solution for all your content—documents and email. A single pane of glass for quick access to all your information whether at the office or anywhere else.

# EMAIL MANAGEMENT WITH BOX AND MAIL2CLOUD

- Single pane of glass for emails and documents
- Content based intelligent auto-filing
- Content consolidation, IT simplification, reduced costs
- Box governance, search, collaboration, and mobility

mxHero
Box Elite Partner of the Year
**2016**



**Single Silo**
*File Content    Email Content*

## The MAIL2CLOUD Advantage

- Works with popular email systems—on premise and cloud (Exchange, O365, G Suite, etc.)
- Works across every device
- Outlook add-in option for easy drag-and-drop to Box
- Saves both email message and attachments
- Works how you work; no new system to learn, just email and Box

## Product Spotlight

- Box collaboration features extended to email content
- Powerful and flexible auto-filing based on message and attachment content
- Complete cloud-based service
- Email correspondence and documents managed together
- Automatically tags email messages and attachments with email metadata (sender, recipient(s), date, etc.)
- Open and action (reply, forward) email directly from Box

# EMAIL MANAGEMENT FEATURES

## Email Capture

Mail2Cloud from MxHero gives you several options to seamlessly move emails into Box. From simply dragging and dropping a message to a Box folder, forwarding an email to a special email address for intelligent auto-filing, to tagging a message for self-archiving—Mail2Cloud makes it easy.

## Email to Document Conversion

An email is more than a simple file; it is often a composite of a message and one or more file attachments. In addition, the context of the email—i.e. who sent it, to whom, when, etc.—is vital to the overall meaning of the record. Mail2Cloud preserves all this information and makes the body of the email message visible and searchable, through Box, from any device.

## Intelligent Filing

Automatically and selectively store email to specific Box folders based on email content, without user intervention. Mail2Cloud uses email header information (To, From, Subject, etc.), any string, or pattern in the message or attachments to target the correct Box folder for storage. In Box the content is protected with versioning, retention, legal hold, access security, and the full power of any Box feature.

## Automatic Metadata Tagging

The date when you store a file to Box is not enough to facilitate e-discovery, retention, or governance of messages and content received via email. Mail2Cloud augments Box metadata with key email header information (To, From, Subject, Send or Received Date, etc.) for rapid search across email and attachment content.

# MULTIPLE CAPTURE OPTIONS

### Outlook Client

- Embedded Box folder tree
- Drag-and-Drop Email to Box
- Search and Favorite cloud folders

### Cc: Box Folder

- Save message and attachments—linked together
- Intelligent content based auto-filing to correct folder

### Automatic Capture

- Auto-file to Box: messages moved to specific email folders
- File emails by tag
- Intelligent content based auto-filing to correct folder

# Integrate Mail2Cloud and Box to their full potential with professional services from Canon Solutions America

Whether your business is large or small, remaining competitive in the global economy means you need to concentrate on what makes you successful—your core business. When selecting and implementing new technology, a highly skilled technical team makes the difference for a successful deployment.

Canon Solutions America has the team of experts you need to help you acquire the right technology, solutions, and services for your organization. From pre-sales analysis to post-sales support, our team of technical professionals draws upon decades of technical expertise and real-world experience to ensure you obtain the maximum benefit from your technology investment.

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